

**AMENDED AND RESTATED
CODE OF BY-LAWS
OF
PLUM CREEK VILLAGE PROPERTY
OWNERS ASSOCIATION, INC.**

As Amended August 1, 2007

**ARTICLE I
NAME**

The name of the corporation is Plum Creek Village Property Owners Association, Inc. (hereinafter referred to as the "Association"). The mailing address of the Association shall be P.O. Box 535, Fishers, Indiana 46038, until and unless changed by the Board of Directors. Meetings of members and/or directors may be held at such places within Hamilton County, Indiana as may be designated by the Board of Directors.

**ARTICLE II
DEFINITIONS**

Section 1. "Community Facilities" shall mean such of the following, if any, as are, at any time, located or constructed on any part of the Common Area, to-wit: the walks, paths, landscaping, open spaces, entryway, monument, and such other improvements or structures from time to time or at any time located or constructed on any part of the Common Area, other than such portions of the foregoing, if any, which are dedicated to the public (such as streets).

Section 2. "Declaration" shall mean and refer to the Declaration of Restrictions for Plum Creek Village filed for record in the office of the Recorder of Hamilton County, Indiana on August 9, 1995, as Instrument No. 1995-46837, together with subsequent amendments, said Declaration being incorporated herein by reference as if set forth in length herein.

Section 3. All of the definitions and terms as defined and used in the Declaration shall have the same meanings in these By-Laws.

**ARTICLE III
MEMBERSHIP AND VOTING RIGHTS**

Section 1. Membership, Transfer, Voting Rights, Suspension of Voting Rights. Reference is hereby made to Paragraph 10 of the Declaration which sets forth terms, provisions and conditions governing and relating to membership in the Association ,transfer of membership, voting rights of classes of members and suspension of voting rights.

Section 2. Quorum. The presence in person or by proxy at any meeting of the owners of at least twenty percent (20%) of the ninety (90) lots in Plum Creek Village shall constitute a quorum for any action except otherwise provided in or required by the

Articles of Incorporation of the Association, the Declaration, these By-Laws, or by statute. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other than announcement of the meeting, until a quorum as aforesaid shall be present or represented.

Section 3. Proxies. Votes may be cast in person or by proxy. Proxies must be filed with the Secretary of the Association before the appointed time of each meeting of the members of the Association. Cumulative voting shall not be permitted.

Section 4. Majority Required. A majority of the votes of members present (in person or by proxy) at a meeting at which a quorum is present shall be sufficient for the transaction of all business of the Association except on matters where a greater vote is required by the Declaration, the Articles of Incorporation, the By-Laws or by statute.

Section 5. Meetings. Meetings of the Association shall be in accordance with the following provisions.

- A. Annual Meetings. There shall be an annual meeting of the members of the Association, the exact date to be decided by the Board of Directors.
- B. Special Meetings. Special meeting of the members may be called at any time by the President. It shall be the duty of the President to call a special meeting of the members when requested in writing by a majority of the members of the Board of Directors or upon a petition signed by members of the Association who are entitled to vote ten percent (10%) of all the votes of the membership. Notice of any special meetings shall state the time and place of such meeting and the purpose thereof.

No business shall be transacted at a special meeting except as stated in the notice.

- C. Notice of Meetings. It shall be the duty of the Secretary to serve a notice of each annual or special meeting, stating the purposes thereof as well as the time and place where it is to be held, upon each member of record, at least ten (10) days prior to such meeting. The e-mailing to those with computers (e-mail addresses) and mailing to those without computers, shall serve as a notice to each member at the address shown for each member on the Association's records shall be deemed notice served, unless a member notifies the Board of Directors otherwise.
- D. Order of Business. The order of business at all meetings of the members shall, to the extent applicable, be as follows:
 - 1) Roll call.
 - 2) Proof of notice of meeting or waiver of notice.
 - 3) Reading of minutes of preceding meeting.
 - 4) Reports of officers.

- 5) Report of committees.
- 6) Election of directors.
- 7) Unfinished business.
- 8) New business.

ARTICLE IV
NOMINATION AND ELECTION OF DIRECTORS

Section 1. Nomination. Nomination for election to the Board of Directors shall be made from the floor at the annual meeting.

Section 2. Election. Election to the Board of Directors shall be by a show of hands or secret written ballot, as appropriate. At such election the members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provision of the declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

ARTICLE V
BOARD OF DIRECTORS

Section 1. Number and qualification. The affairs of the Association shall be governed by a Board of Directors composed of five persons. Directors shall be members of the Association.

Section 2. Powers. The Board of Directors shall have such powers as are reasonable and necessary to accomplish the performance of their duties, which powers include, but are not limited to, the power:

- A. To adopt and publish rules and regulations governing the use of the facilities of the Association and the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof:
- B. To suspend the voting rights, but not rights of access and easements necessary for the use of their Lot, during any period in which such member shall be in default for a period of thirty (30) days in the payment of any assessment levied by the Association, or the payment of any other amount or the performance of any other term of the Declaration or these By-Laws. Such rights may also be suspended after notice and hearing, for infraction of published rules and regulations.
- C. To exercise for the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these By-Laws, or the Articles, the Declaration, or by statute;

- D. To declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of directors.
- E. To employ a manager, an independent contractor, or such other employees as they deem necessary, and to prescribe their duties, subject to the limitations set forth in the Declaration; and
- F. To do and take all such action as is or may be necessary, desirable, or appropriate to perform the duties, obligations and responsibilities of the Board as required by the Declaration, other provisions of these By-Laws, or the Articles, or by statute.

Section 3. Duties. The Board of Directors shall have the following duties:

- A. To supervise all officers, agents and employees of this Association, and to see that their duties are properly performed;
- B. To establish the annual assessment period and fix the amount of the annual assessment against each member for each Lot owned for the following fiscal year by December 31 preceding the start of such fiscal year all in accordance with the terms of the Declaration and these By-Laws;
- C. To fix the amount of any special assessment against each member for each Lot owned, in accordance with the terms of the Declaration and these By-Laws;
- D. To send written notice to all members of any meeting of the members called for the purpose of voting upon increases in annual assessments above the maximum set by the Declaration or for voting upon a proposed "special assessment";
- E. To foreclose by action in the same manner as a mortgage the lien against any property for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the Owner or other person personally obligated to pay the same;
- F. To issue, or to cause an appropriate officer to issue, upon demand by a person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;
- G. To procure and maintain liability and other hazard insurance on property owned by the Association which shall include fire and extended coverage on insurable common property on a current replacement cost basis in an amount not less than 100% of the insurable value (based on current replacement only);

and to sue the proceeds of such hazard insurance solely for the repair, replacement or reconstruction of such insurable common property including insured improvements and to procure and maintain other insurance as required or authorized by the Declaration;

H. To cause all Common Area and Community Facilities to be maintained.

I. To oversee and enforce compliance of all provisions and restrictions defined in the Declaration.

Section 4. Term of Office. All members of the Board shall be elected for a term of two years. Three of the directors shall be elected in a given year and two directors elected in a subsequent year so the terms of office will be staggered.

Section 5. Vacancies. Any vacancy in the Board of Directors shall be filled by vote of the majority of remaining Directors, even though they may constitute less than a quorum. Each person so elected shall be a Director for the unexpired term of his predecessor, or until his successor is elected.

Section 6. Compensation. No director shall receive compensation for any service he may render to the Association as such director. However, any director may be reimbursed for his actual expenses incurred in the performance of his duties, and any director may be paid and compensated for services to the Association in a capacity other than as a director.

Section 7. Removal of Directors. At any regular or special meeting of the Association duly called, any Director may be removed with or without cause by a majority of the members and a successor may then and there be elected to fill the vacancy thus created.

Section 8. Organization Meeting. The first meeting of a newly elected Board of Directors shall be held within ten (10) days of its election at such place as shall be fixed by the Directors at the meeting at which such Directors were elected, and no notice shall be necessary to the newly elected Directors in order legally to constitute such meeting, provided a majority of the whole Board shall be present.

Section 9. Meetings of Directors. Meetings of the Directors of the Association shall be held at such place within the State of Indiana, as may be specified in the respective notices or waivers of notice thereof. Any action required or permitted to be taken without a meeting, if prior to such action a written consent thereto is signed by all members of the Board of Directors or a subsequent ratification of a written consent by all of the then members of the Board of "Directors, and such written consent is filed with the minutes or proceedings of the Board or Committee.

Section 10. Special Meetings. Special meetings of the Board of Directors may be called by the President on three (3) days' notice to each Director, given personally, by

mail, telephone or telegraph, which notice shall state the time, place and purpose of the meeting. Special meetings of the Board of Directors shall be called by the President or Secretary in like manner and on like notice on the written request of at least 2/3 of the Directors.

Section 11. Waiver of Notice. Before or at any meeting of the Board of Directors, any Director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Director at any meeting of the Board shall be deemed a waiver of notice by him of the time and place thereof. If all the Directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 12. Quorum. At all meetings of the Board of Directors, a majority of the directors shall constitute a quorum for the transaction of business, and the acts of the majority of the Directors present at a meeting at which quorum is present shall be the acts of the Board of Directors except as otherwise provided in or required by the Declaration, Articles, these By-Laws or by statute. If, at any meeting of the Board of Directors there be less than a quorum present the majority of those present may adjourn the meeting from time to time. At any such adjourned meeting, any business which might have been transacted at the meeting as originally called may be transacted without further notice.

Section 13. Action Taken Without a Meeting. The directors have the right to take any action in the absence of the meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors.

ARTICLE VI OFFICERS AND THEIR DUTIES

Section 1. Enumeration of Officers. The officers of this Association shall be a president, vice-president, secretary, treasurer and chairperson of the Development Control Committee. These five officers shall at all times be members of the Board of Directors. The Board may also designate other officers from time to time as appropriate.

Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.

Section 3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office until the next election or unless they shall sooner resign, be removed or other be disqualified to serve.

Section 4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for period, have such authority, and perform such duties as the Board may, from time to time, determine.

Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time by giving written notice to the Board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer replaced.

Section 7. Multiple Offices. The office of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

Section 8. Duties. The duties of the Officers are as follows:

President

A. The president shall preside at all meetings of the Board of Directors; he/she shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments and shall co-sign all promissory notes. He/she may sign checks for necessary expenditures if the Treasurer is absent or unable to do so. He/she shall have the power to appoint committees from among the members of the Association from time to time as he may in his discretion deem appropriate to assist in conducting the affairs of the Association. The president shall have and discharge all general powers and duties usually vested in the office of the president or chief executive officer of an association or a stock corporation organized under the laws of the State of Indiana.

Vice-President

B. The vice-president shall act in the place and stead of the president in the event of the President's absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board or as are delegated to him by the president.

Secretary

C. The secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Association together with their addresses, and shall perform such other duties as required by the Board.

Treasurer

D. The treasurer shall receive and deposit in appropriate bank account all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy of each to the members.

Chairperson of Development Control Committee

E. The chairperson shall preside over the administration of the Committee's activities as defined in the Declaration and is responsible for appointing the other members of the Committee. As a member of the Board, the chairperson will be responsible for keeping the Board informed of the Committee's activities and decisions.

ARTICLE VII COMMITTEES

Section 1. There shall be a Development Control Committee as provided in the Declaration. In addition, the Board of Directors or the president shall appoint other committees as deemed appropriate in carrying out the purposes of the Association.

ARTICLE VIII BOOKS OF ACCOUNT: FISCAL YEAR

Section 1. Books of Account. The Association shall keep detailed books of account showing all expenditures and receipts of administration which shall specify the maintenance and repair expenses of the Common Area and Community Facilities and any other expenses incurred by or on behalf of the Association and the members. Such accounts, books, records, financial statements and other papers of the Association shall be open for inspection by the members and other persons having an interest in any Lot, including any Owner, any lender and any holder, insurer or guarantor of the first mortgage on any Lot or Living Unit, during reasonable business hours or under other reasonable circumstances and shall be audited or reviewed annually by qualified resident or auditors. The cost of such audits shall be a common expense. Any holder, insurer or guarantor of a first mortgage on a Lot or Living Unit shall be entitled upon written request to receive an audited or reviewed financial statement for the immediately preceding fiscal year free of charge to the requesting party and within a reasonable time of such request. Current copies of the Declaration, the Articles of Incorporation, the By-Laws of the Association, and other rules concerning the Property, shall be available for inspection by any Owner and lender, and to holders, insurers or guarantors of any first mortgage during normal business hours or under other reasonable circumstances. Copies

of said corporate records and of financial statements may be purchased at reasonable costs.

Section 2. Fiscal Year. The fiscal year of the Association shall commence January 1 and end the following December 31 each year; provided, however, that the fiscal year for purposes of assessments may be different than the general fiscal year of the Association.

ARTICLE IX ASSESSMENTS

As more fully provided in the Declaration, each member is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the Lot against which the assessment is made. No owner may waive or otherwise escape liability for the assessments provided for in the Declaration or herein by nonuse of the Common Area of Community Facilities or abandonment of the assessed Lot.

ARTICLE X AMENDMENTS

Section 1. These By-Laws may be amended by the Board of Directors; provided, however, that no amendment shall be adopted by the Board of Directors which conflicts with the terms and provision of the Declaration unless the same is adopted by and approved by the members of the Association and others entitled by the terms of the Declaration to vote on amendments to the Declaration as provided in, and in accordance with the requirements of the Declaration.

Section 2. In the case of any conflict between the Articles of Incorporation and these By-Laws, the Articles shall control; and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.